



OFFICE OF THE  
MUNICIPAL COUNCIL, KEONJHARGARH

A/P.O.-Keonjhar, Dist.-Keonjhar, Odisha, Pin-758001  
Phone/Fax: (06766) 255413, E-mail:-keonjharm.hud@rediffmail.com

No 4190 /KGM

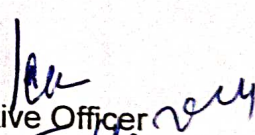
Date 24.06.24

**QUOTATION CALL NOTICE**

The Executive Officer, Keonjhar Municipal on behalf of Keonjhar Municipal council invites sealed quotations from the intending firms/ supplier having GST registration for supply of Office stationaries to Keonjhar Municipal for the year 2024-25 as per list in the reverse. The quotation will be received in the Office by the undersigned till dt.**04.07.2024 up to 05.00P.M.** through Regd. Post/Speed post only address to the **Executive Officer, Keonjhar Municipal, A/PO-Keonjhar, Dist-Keonjhar, PIN-758001.** No quotations shall be entertained after scheduled date & time and will not be considered. The quotation will be opened on dt.**05.07.2024 at 11.00AM** in the presence of the quotationers or their authorized representations. The detailed notice can be downloaded from our official website [www.keonjharhmc.in](http://www.keonjharhmc.in) .The rate should be inclusive of all taxes and delivery charges to the Municipality Office. The quotationers are to enclose a sum of Rs.2000.00 as EMD in shape of DD in favour of Executive Officer, Keonjhar Municipal payable at Keonjhar along with the quotation.

The successful quotationer is required to supply the materials in bulk or as and when required basis through out of the aforesaid enforcement period. The quotationer is required to submit the copy of GST registration certificate, PAN card, failing which the quotations will be rejected.

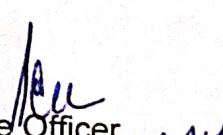
The Authority reserves the right to reject any or all quotations without assigning any reason thereof and to open the quotations in case of absence of the quotationers or their authorized representatives on the scheduled date and time.

  
Executive Officer,  
Keonjhar Municipal

Memo No. 4191 /KGM

Dt. 24.06.24

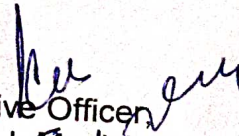
Copy submitted to the Project Director, DUDA, Keonjhar/ Project Director, DUDA, Keonjhar/ Sub-Collector, Keonjhar/ Tahasildar, Keonjhar / D.I.P.R.O, Keonjhar for kind information with a request to publish it in their office Notice board for general information and wide publication.

  
Executive Officer,  
Keonjhar Municipal

Memo No. 4192 /KGM

Dt. 24.06.24

Copy to the Office notice board, Keonjhar Municipal for wide publication.

  
Executive Officer,  
Keonjhar Municipal

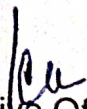


Sl. No.	Name of the materials	Unit	Brand	Rate in Figure	Rate in Word
1.	A4 size paper (70 GSM)	Packet	JK Copier/ Image		
2.	A4 size paper (100 GSM)	Packet	JK Copier/ Image		
3.	A3 size paper (70 GSM)	Packet	JK Copier/ Image		
4.	Legal size Paper (70 GSM)	Packet	JK Copier/ Image		
5.	Exercise khata No.8	Each	-		
6.	Carbon	Packet	Kores		
7.	Stamp Pad	Each	Faber-Castell		
8.	Stamp Pad Ink (500ml)	Bottle	Good Quality		
9.	10mm Stapler	Each	Kangaro/ King		
10.	10mm Stapler Pin	Packet	Kangaro/ King		
11.	13mm Stapler	Each	Kangaro/ King		
12.	13mm Stapler Pin	Packet	Kangaro/ King		
13.	Guard File	Each	Good Quality		
14.	Cover File	Each	Quality		
15.	Flat File (Thick)	Each	-		
16.	Measurement Book	Each	Oxford		
17.	Gum Tube small	Each	Each		
18.	Gum (100ml.)	Bottle	Grape		
19.	Tag	Bundle	Good Quality		
20.	Calculator (150 step check and correct Desktop)	Each	CASIO		
21.	White Eraser	Each	Koresh/ Luxor		
22.	Paper weight	Each	-		
23.	Pencil Battery	Each	Duracell		

*lcs*



24.	Rolling Binding Register No.6	Each	-		
25.	Rolling Binding Register No.10	Each	-		
26.	Rolling Binding Register No.12	Each	-		
27.	Rolling Binding Register No.20	Each	-		
28.	Rolling Binding Register No.30	Each	-		
29.	Rolling Binding Register No.40	Each	-		
30.	Single hole paper Punching Machine	Each	Kangaro		
31.	Dual hole paper Punching Machine	Each	Kangaro		
32.	Marker Pen	Each	Cello		
33.	Envelope (Medium size) 100Nos	Packet	-		
34.	Envelope (A4 size) 100Nos	Packet	-		
35.	Pen (10 nos)	Packet	Cello		
36.	Pencil (10 nos) with Eraser & Cutter	Packet	Apsara / DOMS		
37.	Sticky Notes (76 x 76mm)	Packet	-		
38.	Steel Measurement scale	Each	-		
39.	Cello Tape 2inch size	Each	High Quality		
40.	Highlighter	Each			
41.	Metal Pen Holder	Each	Good Quality		
42.	Notepad (100pages)	Each	Good Quality		
43.	Notepad (200pages)	Each	Good Quality		

  
 Executive Officer,  
 Keonjhar Municipality  
 24/6/24  
 24