



OFFICE OF THE  
MUNICIPAL COUNCIL, KEONJHARGARH

At/P.O.-Keonjhar, Dist.-Keonjhar, Odisha, Pin-758001  
Phone/Fax: (06766) 255413, E-mail:-keonjhar.hud@rediffmail.com

No 7855 /KGM

Date 27.10.22

**QUOTATION CALL NOTICE**

The Executive Officer, Keonjhar Municipality on behalf of Keonjhar Municipal Council invites sealed quotations from the intending firms/ supplier having GST registration for supply of Office stationaries to Keonjhar Municipality for the year 2022-23 as per list in the reverse. The quotation will be received in the Office by the undersigned till dt.**05.11.2022 up to 04.00P.M.** at the specified box kept in the chamber of Executive Officer, Keonjhar Municipality. No quotations shall be entertained after scheduled date & time and will not be considered. The quotation will be opened on dt.**05.11.2022 at 05.00PM** in the presence of the quotationers or their authorized representations. The detailed notice can be downloaded from our official website [www.keonjharhmc.in](http://www.keonjharhmc.in). The rate should be inclusive of all taxes and delivery charges to the Municipality Office. The quotationers are to enclose a sum of Rs.2000.00 as EMD in shape of DD in favour of Executive Officer, Keonjhar Municipality payable at Keonjhar along with the quotation.

The successful quotationer is required to supply the materials in bulk or as and when required basis through out of the aforesaid enforcement period. The quotationer is required to submit the copy of GST registration certificate, PAN card, failing which the quotations will be rejected.

The Authority reserves the right to reject any or all quotations without assigning any reason thereof.

Memo No. 7856 /KGM

Dt. 27.10.22

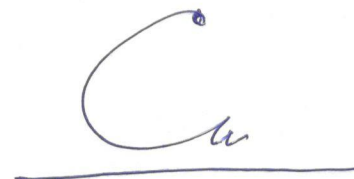
Executive Officer  
Keonjhar Municipality

Copy submitted to the office Notice Board / Project Director, DUDA, Keonjhar/  
Sub-Collector, Keonjhar / Tahasildar, Keonjhar for kind information and request to  
publish it in their office Notice board for general information and wide publication.


Executive Officer,

Keonjhar Municipality

Sl. No.	Name of the materials	Unit	Brand	Rate in Figure	Rate in Word
1.	White Paper	Rim	Good Quality		
2.	A4 size paper (70 GSM)	Packet	JK Copier / Image		
3.	A4 size paper (100 GSM)	Packet	JK Copier / Image		
4.	A3 size paper (70 GSM)	Packet	JK Copier / Image		
5.	Legal size Paper (70 GSM)	Packet	JK Copier / Image		
6.	Exercise khata No.8	Each	-		
7.	Carbon	Packet	Kores		
8.	Stamp Pad	Each	Faber-Castell		
9.	Stamp Pad Ink (500ml)	Bottle	Good Quality		
10.	10mm Stapler	Each	Kangaro/ King		
11.	10mm Stapler Pin	Packet	Kangaro/ King		
12.	13mm Stapler	Each	Kangaro/ King		
13.	13mm Stapler Pin	Packet	Kangaro/ King		
14.	Guard File	Each	Good Quality		
15.	Cover File	Each	Quality		
16.	Flat File (Thick)	Each	-		
17.	Measurement Book	Each	Qxford		
18.	Gum Tube small	Each	Each		
19.	Gum (100ml.)	Bottle	Grape		
20.	Tag	Bundle	Good Quality		
21.	Calculator (150 step check and correct Desktop)	Each	CASIO		



22.	White Eraser	Each	Koresh/ Luxor		
23.	Paper weight	Each	-		
24.	Pencil Battery	Each	Duracell		
25.	Rolling Binding Register No.6	Each	-		
26.	Rolling Binding Register No.10	Each	-		
27.	Rolling Binding Register No.12	Each	-		
28.	Rolling Binding Register No.20	Each	-		
29.	Rolling Binding Register No.30	Each	-		
30.	Rolling Binding Register No.40	Each	-		
31.	Single hole paper Punching Machine	Each	Kangaro		
32.	Dual hole paper Punching Machine	Each	Kangaro		
33.	Marker Pen	Each	Cello		
34.	Envelope (small size) 100Nos	Packet	-		
35.	Envelope (Medium size) 100Nos	Packet	-		
36.	Lock (Medium size)	Each	Godrej		
37.	Lock (small size)	Each	Link		
38.	Pen (10 nos)	Packet	Cello		
39.	Pencil (10 nos) with Eraser & Cutter	Packet	Apsara / DOMS		

  
 Executive Officer,  
 Keonjhar Municipal Corporation  
 27/10/2022